

Musicians Emergency Medical Association Emergency Assistance Procedure

Eligibility:

All low-income persons involved in the Lane County, Oregon entertainment industry and their families are eligible to apply.

Process:

- 1. Financial Assistance Application is completed by the client and/or his designated representative.**
- 2. All applications must be accompanied by either the original or a copy of each bill for which the person is asking assistance.**
- 3. The completed application and attachments are then given to the MEMA Assistance Committee. The Committee reviews the documents and takes one or both of the following actions:**
 - a. Develop a list of outside resources available to the individual to assist in the current situation**
 - b. Recommend financial assistance is made including in what amounts and to what provider(s).**
- 4. The maximum amount of financial assistance per musician is \$500.00 within a 12-month period. This amount may be changed by the Board of Directors depending upon the financial situation of MEMA, but it may not be increased solely for the benefit of a specific individual.**
- 5. If financial assistance is approved, a check to be written directly to the provider(s). No funds will be paid directly to the individual seeking assistance. A copy of the check(s), along with the corresponding bill(s), will be sent to the applicant, as well as retained by MEMA along with the application.**
- 6. Decisions on all requests for assistance will be made within 2 weeks of receipt of the application**

The mission of MEMA is to stabilize and improve the quality of life, of people in the entertainment industry and their families, by providing financial assistance in times of need, due to medical issues.

**Earl T Hugill
Executive Director
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